

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
POPULATION TECHNICAL ADVISORY COMMITTEE

June 27, 2006  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue  
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman  
\*Bryant Powell, Apache Junction  
Stephanie Prybyl, Avondale  
Brian Rose, Buckeye  
Gary Neiss, Carefree  
\*Ian Cordwell, Cave Creek  
David de la Torre, Chandler  
Mark Fooks for Mark Smith, El Mirage  
\*Ken Valverde, Fountain Hills  
\*Bev Turner, Gila Bend  
\*Terry Yergan, Gila River Indian Community  
Kate Langford, Glendale  
Katie Coble, Goodyear  
\*\*Gail Acosta, Guadalupe

\*Sonny Culbreth, Litchfield Park  
Wahid Alam, Mesa  
John Verdugo for Matt Holm, Maricopa County  
\*\*Molly Hood, Paradise Valley  
Chad Daines, Peoria  
Tim Tilton, Phoenix  
Shawny Ekadis, Queen Creek  
\*Stacey Gubser, Salt River Pima-Maricopa  
Indian Community  
Lisa Blyler for Harry Higgins, Scottsdale  
Janice See, Surprise  
\*Sherri Lesser, Tempe  
\*Miles Johnson, Wickenburg  
Ann McCracken, Valley Metro

\* Not in attendance

\*\* Participated via audioconference

OTHERS IN ATTENDANCE

Sam Andrea, Chandler  
Max Enterline, Phoenix  
Stephanie Wilson, Surprise  
Jack Tomasik, CAAG  
Anubhav Bagley, MAG

Steve Gross, MAG  
Heidi Pahl, MAG  
Don Worley, MAG  
Harry Wolfe, MAG

1. Call to Order

The meeting was called to order at 10:30 a.m. by Chair George Pettit.

2. Call to the Audience

There were no requests to address the audience.

3. Approval of Meeting Minutes of May 16, 2006

Comments were requested on the minutes. It was moved by Kate Langford and seconded by David de la Torre to approve the meeting minutes of May 16, 2006. The motion passed unanimously.

4. Data Collection Process for Preparation of July 1, 2006 Resident Population Estimates

Harry Wolfe reported that MAG is in the process of collecting data for the preparation of the July 1, 2006 resident population estimates. He said that annexation data had already been requested from member agencies and he would appreciate receiving the data by the end of June.

As far as providing updated figures on population in group quarters, Mr. Wolfe stated that the 2005 Census Survey contains a September 1, 2006 population in Group Quarters. He recommended that anyone who wanted to update that figure and who had the necessary documentation should contact him. He specified that deadline for supplying data on population in group quarters is July 20, 2006.

Harry Wolfe noted that the process for collecting residential completions would be discussed in the next agenda item.

5. Residential Completion Summary Table

Don Worley referred to the table in Attachment One which showed the number of residential completions by city and town from the third quarter of 2005 through the second quarter of 2006. He explained that MAG normally collects residential completion information one month after the end of each quarter. However, Mr. Worley noted that in order to meet the DES deadlines for supplying data for the July 1, 2006 updates, MAG would need to obtain data on residential completions through June 30, 2006 by July 20th.

6. Streamlining Process for Member Agencies to Provide Data for Preparation of Estimates

Sam Andrea gave a report on the first meeting of the MAG Annexation Working Group. He made the following remarks:

- While all annexations are forwarded to the County Recorder's Office, Right of Way Annexations may not be digitized and (updated) on the county maps. We will be checking with Maricopa County for clarification on the process. Accurate ROW annexation information aids emergency personnel in the field when jurisdictional questions arise.
- There is a lag period between the adoption of an annexation and its receipt by the County Recorder's Office. City Charters vary and confirmation from the County Recorder's Office and the updating of jurisdictional maps can take several months.
- The use of a group e-mail transmitting annexation ordinances to all the agencies and contacts who need annexation data is an efficient way of sharing the information.
- Arizona State Statute needs to be researched in order to compile a list of those agencies, departments or entities which require approved annexation ordinance information and the information that they need to have.

- It would be helpful if, among agencies/organizations requesting annexation data, there could be a common form that could be provided to all.
- There needs to be adequate coordination when there is a de-annexation by one jurisdiction and an annexation of that same property by another jurisdiction.
- There may be miscommunication among neighboring cities and towns regarding annexations. This may call for a review of Inter-Governmental Agreements (IGAs) and contact persons to ensure that everyone understands the requirements in place.

#### 7. Other Data Collection Activities

MAG staff, in collaboration with member agencies, is developing a process for collecting the data needed for the development of MAG socioeconomic projections. The process will involve a schedule for collecting, distributing and verifying the data on a regular basis.

Heidi Pahl said that MAG is collecting data from member agencies on general plans, general plan amendments, developments and any other useful reports to be included in this set of MAG socioeconomic projections. She said that MAG hopes to obtain the data from member agencies as they get them. Ms. Pahl noted that in July, 2006 MAG will send data collected January 1 to June 30 back to the member agencies for review and verification. MAG's goal will be to establish a process to make it as easy as possible for member agencies to provide the necessary datasets to MAG in a timely fashion. Ms. Pahl indicated that she would be happy to take suggestions from member agencies on how to improve the process.

Heidi Pahl provided an update on the first phase of the Building a Quality Regional Community project. She discussed the purpose of the project and noted that the first phase called for conducting the city-wide survey and job center survey. She noted that all but four member agencies had submitted responses to the surveys. She thanked member agencies for their cooperation in completing the surveys and updating the job center map.

#### 8. Establishment of Municipal Planning Area Boundaries

Don Worley noted that at the last meeting of the MAG POPTAC Harry Wolfe discussed the criteria that are used to establish Municipal Planning Areas (MPAs). Mr. Worley made reference to a map that he had created that displayed updated MPA boundaries. He said that the recent changes made were the result of annexations outside a jurisdiction's MPA boundaries.

Wahid Alam asked about reconciling differences with neighboring jurisdictions. Don Worley responded that such differences needed to be reconciled by the parties themselves.

#### 9. MAG Socioeconomic Projections

Anubhav Bagley explained that MAG is currently working with member agencies in concluding the review of the 2004 base and build out of population and employment. He noted that the information was important to the development of the projections.

10. The Arizona Development Estimates and Projections Task Force (ADEPT)

Anubhav Bagley explained that in February of this year, an Executive Order was issued establishing a Task Force to enhance the development of population estimates and projections and labor market information in the State. The first meeting of the Arizona Data Estimates and Projections Task Force (ADEPT) was held on June 9, 2006. Mr. Bagley noted that at the meeting an overview of the estimates and projections process was provided.

11. Pilot Project for Innovative Three Dimensional Data Sets

Don Worley stated that MAG has funds in its 2007 Work Program to investigate the acquisition of three dimensional aerial photography. He explained that the photography would facilitate the calculation of building square footage, number of floors and Floor Area Ratios. Mr. Worley mentioned that MAG has enough money in its budget to cover the purchase of 10-12 square miles of the aerial photography as a pilot project. He asked for comments from jurisdictions and for recommendations for pilot project areas.

12. Next Meeting of the MAG POPTAC

It was noted that the next meetings of the MAG POPTAC would be held the fourth Tuesday instead of the third Tuesday. They will be held at 10:00 a.m. The schedule for the next four meetings are noted below:

Tuesday July 25, 2006

Tuesday August 29, 2006

Tuesday September 26, 2006

Tuesday October 24, 2006

The meeting adjourned at 11:05 a.m.